

MINIMUM QUALIFICATIONS

Promotion

One year of permanent, competitive, non-probationary service as a Human Rights Specialist 1, or a Human Rights Specialist 1 (Spanish Language).

The selected candidate must pass the next scheduled exam with a reachable score in order to be considered for a permanent appointment.

Open Competitive

Either 1. eight years of experience* in field investigation** or law enforcement investigation and the preparation of detailed narrative reports; **OR** planning, developing, implementing, or enforcing a human rights, civil rights or housing and community development program, **OR** conducting discrimination or labor relations investigations, **OR** litigation, **OR** any combination of the above experience to equal seven years;

Or 2. an associate's degree in human rights, public administration, public policy, political science, psychology, public justice, criminal justice, pre law studies, or international relations, **AND** six years of experience as described above;

Or 3. a bachelor's degree in human rights, public administration, public policy, political science, psychology, public justice, criminal justice, pre law studies, or international relations, **AND** four years of experience as described above;

Or 4. a Juris Doctorate or a master's degree in human rights, public administration, public policy, political science, psychology, public justice, criminal justice, international relations, legal studies, or law studies, **AND** three years of experience as described above;

Or 5. a doctorate in human rights, public administration, public policy, political science, psychology, public justice, criminal justice, international relations, legal studies, or law studies, **AND** two years of experience as described above.

*Examples of non-qualifying experience include but are not limited to: social services examiner, forensic science, credit/collection agency, and fraud investigation.

Field investigation is defined as investigation that includes going out into the field, collecting evidence, interviewing witnesses in person, and preparing documentation. **Investigation experience must include physical presence outside an office.

Resumes should be sent to:

Janaire Malloy
Director of Human Resources Management
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Fax: (718) 741-3214
E-mail: resume@dhr.ny.gov

NEW YORK STATE DIVISION OF HUMAN RIGHTS
An Equal Opportunity/Affirmative Action Employer.

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current

compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Office of Employee Relations at (518) 474-6988 or via e-mail at Info@oer.ny.gov