

NEW YORK STATE DIVISION OF HUMAN RIGHTS

TRANSFER OPPORTUNITY

DATE POSTED: MARCH 24, 2023	POSTING END DATE: UNTIL FILLED
TITLE:	SENIOR ATTORNEY
GRADE/NEGOTIATING UNIT	25 /PEF
JURISDICTIONAL CLASS	COMPETITIVE
ANNUAL SALARY	\$88,161 - \$111,111 (PLUS \$3,026 IN LOCATION PAY)
LOCATION:	BRONX, NY

DUTIES DESCRIPTION

- Prosecutes discrimination complaints on behalf of Division under New York State Human Rights Law.
- Reviews case files and related documentation, interviews witnesses, prepares cases for trials, and introduces evidence in trials in New York State Supreme Court. Drafts pleadings, conducts oral and written discovery, engages in motion practice, and handles all other phases of civil litigation in accordance with the provisions of the New York State Civil Practice Laws and Rules (CPLR).
- Documents case activity in Division's Case Management System. Conducts additional tasks as assigned in furtherance of the Division's activities.

MINIMUM QUALIFICATIONS

Candidates must have one year of permanent competitive service as a Senior Attorney or one year of permanent, competitive service in a title eligible for transfer under 52.6 or 70.1 of the Civil Service Law, AND admission to the New York State Bar.

Resumes should be sent to: Janaire Malloy, Director of Human Resources Management
One Fordham Plaza, 4th Floor
Bronx, NY 10458
E-mail: resume@dhr.ny.gov

NEW YORK STATE DIVISION OF HUMAN RIGHTS
An Equal Opportunity/Affirmative Action Employer.

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Office of Employee Relations at (518) 474-6988 or via e-mail at Info@oer.ny.gov.